

## Minutes of the Meeting of Skirlaugh Parish Council held on 7<sup>th</sup> November 2018

**Present:** Cllr. Phelan (in the chair), Cllrs. Corden, Kay (co-opted at meeting), McDonald, Shanks.

PCSO Darren Bainton.

**Apologies:** Cllrs. Beaumont, Croft, Hakeney, Stewart.

1. **Open forum:** The meeting was attended by one parishioner who expressed an interest in being co-opted to a vacancy. Three representatives from Village Voices attended to explain their request for financial assistance.

2. The minutes of the meeting held on 3<sup>rd</sup> October 2018, having previously been circulated, were taken as read.

1. **Resolved** that the minutes should be approved and signed.

### 3. **Matters Arising from the Minutes**

(a) **East Hull Harriers:** Cllr. Phelan hopes to arrange a meeting in December with Mr. Towse, Mr. Havercroft and Cllr. Shanks.

(b) **Flag:** ERYC Civic Office replied that the flagpole is not in a useable condition. They would look into this, but no further response has been received.

(c) A further complaint has been sent to ERYC regarding fouling on the path to the playing field.

(d) **War memorial:** Everingham's felt the memorial was in good condition and cleaning was not necessary.

(e) **Playing field insurance:** BHIB replied that the pavilion would have to be owned by the parish council in order to be included on the insurance. Cllr. Phelan suggested that the parish council covers the cost of insurance for the pavilion and public liability, if the playing field committee raises funds for other running expenses.

### 4. **Co-Option to Vacancies**

2. **Resolved** that Grahame Kay is co-opted to one vacancy.

### 5. **School Parking Restrictions**

An amended plan of proposed restrictions received from ERYC, which were approved. Concern was expressed about speeding traffic on Benningholme Lane. PCSO Bainton agreed to arrange for a laser speed gun check to be carried out. Cllr. Corden will attend this.

### 6. **Installation of Soldier Silhouettes**

These have been received from RBL. Mr. Kemp has offered to install them free of charge at a site near the clock, as agreed with ERYC. ERYC has given permission for temporary installation until the end of November. Planning permission will be required for permanent installation. Photograph to be put on the website and sent to Holderness Gazette. Grant of £500 has been received from ERYC, also their logo to be used in any publicity to acknowledge their support for the project.

### 7. **Jubilee Wood**

An enquiry has been received about the opening date. The trees have been received and a planting date will be arranged for February half term. No reply received from ERYC regarding permission for installing the activity trail. A site visit will take place on 10<sup>th</sup> November.

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### 8. Playing Field

The dog warden, Stuart Allen, has said that there are currently no sports field with a dog ban, but it is something which can be considered. A log should be kept of any complaints. The availability of an alternative space for dog exercise is helpful, but cannot be designated as such.

### 9. Precept 2019-2020

#### (a) Review of Clerk's Salary:

- **Resolved** that clerk's salary scale should be SCP25 from 1<sup>st</sup> April 2019. Increase for SCP24 should be backdated.

#### (b) Replacement of laptop computer:

- **Resolved** that a budget of £500 is set. The clerk will ask Hedon Media if they can supply a suitable computer.

#### (c) Financial assistance for village groups:

- **Resolved** that in accordance with its powers under Sections 137/139 of the LGA 1972, the expenditure for a donation of £150 to Village Voices is incurred which, in the opinion of the Council, is in the interests of the inhabitants and will benefit them in a manner commensurate with the expenditure.
- **Resolved** that financial support for the playing field should cover the cost of insurance for the pavilion and public liability on their policy, approximately £1000.

### 10. Updating of Emergency Plan

The names of contacts and councillors to be reviewed and amended. Cllr. Kay will replace Cllr. Atkinson. Cllr. Corden will look at this.

### 11. Appointment of Internal Auditor

- **Resolved** that Mrs. E. Watson should carry out the internal audit of the annual accounts with effect from 2018-2019 year end.

### 12. Planning Applications

(a) **Appeal refused:** 18/00005 erection of dwelling, West View.

(b) **Plan approved:** 18/01379, boundary fence, Providence House.

(c) **18/02803**, extensions 69 Cawood Crescent. Comments to be submitted: concern that the extensions seem very large and will have an impact on the privacy of neighbours; the extensions are not in keeping with the immediate area.

### 13. Highways and Grounds Maintenance

(a) **Churchyard compost bin and hedge:** these will be dealt with by the church grounds maintenance committee. John Naylor will cut the hedges in December.

(b) **Clock service:** this was carried out at the end of October.

(c) **School hedge:** complaint received about the overgrown hedge, nettles and brambles. Clerk to contact the school.

(d) Mrs. Crumpton has received a quote from Everingham's for £60 to deal with the damaged gravestone, which is to be paid by the parish council.

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### 14. ERYC Correspondence Received

- (a) **Jubilee Wood rent:** notification received of increase.
- (b) **ERY Rural Partnership:** event at Bishop Burton College, 22<sup>nd</sup> November.
- (c) Rough sleepers survey, 22<sup>nd</sup> November.
- (d) Salt bin maintenance visit, Benningholme Lane bin.
- (e) Overview and Scrutiny committee: request for topics to be submitted by 4<sup>th</sup> January. Cllr. McDonald will draft an item regarding planning procedures.
- (f) **Local Plan Review:** consultation events to be held during November and December.

### 15. Other Correspondence Received

- (a) **SLCC membership:**
  - **Resolved** that the clerk's membership is renewed at a cost of £70.
- (b) **Sun Inn:** complaint received about poor condition of the Sun Inn. Clerk to reply that this complaint should be directed to the new owner at the Duke of York.
- (c) **Humber & Wolds Rural Action.** Agreed not to join this group.
- (d) **Parish Transport:** contact from lead Parish Transport Champion.

### 16. Reports from Committee Representatives

Cllr. Shanks reported on the Playing Field committee meeting. Quotes received for repair needed to play area. To be discussed at December meeting.

### 17. Payment of Accounts

(a)	Mrs. S. Towne	389.69	October salary
	Tony Cook Ltd	396.00	Grass cutting
	ERYC	57.00	Jubilee Wood rent
	Lawn n Order	624.40	Two months, playing field cutting
	Plantec	1961.00	Flower bed maintenance
	E. Phelan	14.50	Church Cottage keys
	SLCC	70.00	Membership
	ERYC	445.18	Street lighting maintenance
	Village Voices	150.00	S137 donation
	ERNLLCA	90.00	AGM fee

(b) The clerk has contacted Lloyds Bank regarding updating the account. This can only be done by telephone. Details of signatories required.

- **Resolved** that signatories are Cllrs. Phelan, Corden, McDonald and the clerk.

### 18. Date of Next Meeting

Wednesday 5<sup>th</sup> December 2018 at 7.30 pm in Church Cottage.