

## Minutes of the Meeting of Skirlaugh Parish Council held on 4<sup>th</sup> November 2020.

**Present:** Cllr. Corden (in the chair), Cllrs. Chapman, Conlon, Hakeney, Johnston, Kay, McDonald, MacKee, Shanks, Stewart.

Cllr. J. Holtby, ERYC.

**Apologies:** Cllr. Beaumont.

### 1. **Declarations of Interest**

- **Cllr. Corden** declared a non-pecuniary interest in agenda item 10, minute no.6, future management and funding of the village hall, as a tenant of the hall.

2. The minutes of the meeting held on 7<sup>th</sup> October 2020, having previously been circulated, were taken as read.

- **Resolved** that the minutes should be approved and signed.

### 3. **Matters Arising from the Minutes**

(a) **Christmas Tree:** Tree will be delivered to Tony Cook Ltd next week. Clerk to contact F. Kemp & Son regarding erection of tree and lights. In view of new Covid restrictions only Cllr. Corden and Rev. Simpson will be present at the lighting switch-on, 28<sup>th</sup> November. The occasion will be videoed on Facebook.

(b) **Crown Park:** Cllr. Johnston has contacted PCSO Bainton, who stated that it is up to the landowner to deal with the issue of damage being caused to shrubs. The goalposts will be removed when the new play equipment is installed, which should help to alleviate the problem.

(c) **Parking issues, Millhouse Way:** Cllr. Johnston spoke to PCSO Bainton, who said that residents can call the non-emergency line about parked vehicles causing an obstruction. A subsequent complaint about parked vehicles on Benningholme Lane was referred to ERYC.

(d) **Community Speedwatch:** Cllr. Johnston reported that a speed survey will be carried out in due course.

### 4. **Jubilee Wood**

The interior fence and kissing gate and bollard have been installed. The work was not in accordance with the agreed specification and this has been reported to the contractor. It was felt that if the change in the layout does not affect ease of access for wheelchairs and prevents access for motorbikes then it need not be re-installed in the original layout. Clerk to contact ERYC about installation of waste bin; the location may need to be changed from that originally planned in view of the altered layout.

A report from the Jubilee Wood committee was circulated. It was suggested that a decision on replacing the outer gates is postponed as these may not be necessary. The wood can be opened to the public once the risk assessment has been finalised.

It was suggested Plantec may be willing to undertake some maintenance work in the Jubilee Wood. Quotes will be required for such works. Agreed that the Jubilee Wood committee will draw up a management plan. The Woodland Trust tree packs have been received. A tree planting event will be arranged if this can be done under new Covid restrictions.

Agreed that the Finance Committee will consider funding for a notice board and picnic tables when discussing the budget for 2021-2022.

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### **5. Online Question and Answer Sessions**

It was proposed that drop-in sessions online to facilitate communication with parishioners are introduced.

- **Resolved** that a session is arranged for 21<sup>st</sup> November 1pm – 3pm. A rota to be arranged.

### **6. Village Hall**

ERNLLCA replied that funding cannot be provided to a commercial enterprise but can be used to support community groups such as the village hall. Various repair and refurbishment works are required, including replacement of heating boiler. Cllr. Corden will contact the current committee to find out if they are willing to commence applications for grant aid. A working party to discuss future management will be established, comprising Cllrs. Conlon, Kay, Johnston, McDonald.

### **7. Planting**

Plantec has submitted ideas for future planting. Cllr. Conlon will contact them.

### **8. Planning Applications**

- (a) **Plan passed:** 20/02374, 71 Cawood Drive.
- (b) **20/03314:** Beech Lawn, revised application for erection of garage. No comments.

### **9. Highways and Grounds Maintenance**

- (a) **Zebra crossing:** Cllr. Corden will meet with Terry Weaver, ERYC, to discuss traffic issues at the site. ERYC has offered to refresh the white line markings.
- (b) **Parking:** Cllr. Stewart reported that cars are still parking on the double yellow lines. Cllr. Johnston will contact PCSO Bainton.

### **10. ERYC Correspondence**

- (a) **Code of Conduct training:** Cllrs. Johnston and Shanks will attend this online event on 9<sup>th</sup> December. It will also be available online.
- (b) Rough sleepers survey; positive activity grant for youth organisations.

### **11. ERNLLCA Correspondence**

**AGM**, 26<sup>th</sup> November by Zoom. Cllr. Corden will attend.

### **12. Other Correspondence**

Foodbank collection points; road gritting service

### **13. Reports from Committee Representatives**

- (a) **Village Hall:** this has closed under new Covid restrictions.
- (b) **Playing Field:** Cllr. Shanks reported that an application will be made to Commuted Sums for stop nets.
- (c) Cllr. Conlon had attended a training session on mental health awareness. It was recommended that parish councils should have a champion to gather ideas on promoting understanding, to carry out an audit on existing provisions. Cllr. Conlon wishes to undertake this role.

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### 14. Horticultural Society Bank Account

- **Resolved** that the funds in this inactive account with TSB will be transferred into the parish council account. The amount of £1000 will be ring-fenced for use to improve planting in the village and in the event of a new society being formed the amount in the account at closure will be paid to them.

### 15. Payment of Accounts

Wages	450.65	October salaries
A. Conlon	38.93	Reimbursement of training fee
ERYC	60.00	Jubilee Wood lease
Lawn n Order	327.81	Playing field cutting
PKF Littlejohn	240.00	Audit fee
SLCC	79.00	Annual subscription
2Commune	564.00	Website hosting
Tony Cook Ltd	1776.00	Supply and erect fencing, kissing gate, bollard
Tony Cook Ltd	540.00	Grass cutting churchyard, Jubilee Wood

- **Resolved** that these accounts are approved for payment.
- **Resolved** that an application is made to open an account with HSBC with online banking facility, instead of Yorkshire Bank as previously agreed, as access to their branches is more convenient. Signatories to remain as at present.

### 16. Date of Next Meeting

Wednesday 2<sup>nd</sup> December 2020 at 7.30 pm by Zoom.