

Minutes of the Meeting of Skirlaugh & Ellerby Joint Burial Committee held on 6th June 2018

Present: Cllr. McDonald (in the chair), Cllrs. Beaumont, Hakeney, Phelan (Skirlaugh).
Cllrs. Howell, Richardson (Ellerby). Rev. A. Simpson.

Absent: Cllr. Croft.

1. Election of Chairman

- **Resolved** that Cllr. McDonald is re-elected Chairman.

2. Election of Vice Chairman

- **Resolved** that Cllr. Richardson is elected Vice Chairman

3. The minutes of the meeting held on 7th February 2018, having previously been circulated, were taken as read and signed.

4. Burials

Two burials: Mr. Norris (second in double plot); Mr. Beckett (single)

5. Allotments

All rents have been paid. No issues arising.

6. Burial Ground Maintenance

A letter of complaint about the poor standard of grass cutting has been received. This will be discussed by the churchyard grounds maintenance committee. It was suggested Cook's should be told about the complaint and that the standard of grass cutting is apparently lacking.

7. Correspondence Received

Renewal of insurance. The insurer is now BHIB. A new three year long term agreement starts this year.

- **Resolved** that the policy is renewed with the three year LTA.

8. Accounts for year ending 31st March 2018

The internal audit has been completed.

- **Resolved** that the report is accepted and the accounts approved.

9. Annual Governance Statement

- **Resolved** that the Annual Governance Statement is completed with a yes response to each question.

10. Accounting Statement

- **Resolved** that the accounting statement for the year ending 31st March 2018 is approved and signed.
- **Resolved** that the Joint Burial Committee certifies that it is eligible for exemption from the limited assurance review.

Minutes of the Meeting of Skirlaugh & Ellerby Joint Burial Committee (contd.)

11. Review of Scale of Fees

- **Resolved** that the fees should remain unchanged for the forthcoming year.

12. Sanctioning of Paid Accounts

Balance as at 7th February 2018 4680.91

Receipts:

Burials (Beckett, Norris)	441.00	
Allotments	175.00	
		616.00

Expenses:

S. Towne	150.50	
HMRC	37.60	
JP Accounting	50.00	
Yorkshire Water	3.83	
		241.93

Balance in hand 6th June 2018 5054.98

- **Resolved** that payment of these accounts is sanctioned.

13. Date of Next Meeting

Wednesday 3rd October 2018