

Minutes of the Meeting of Skirlaugh Parish Council held on 6th February 2019

Present: Cllr. Phelan (in the chair), Cllrs. Beaumont, Corden, Hakeney, McDonald, Shanks, Stewart.

Apologies: Cllrs. Croft, Kay.

In Attendance: PCSO Darren Bainton.

1. Declarations of Interest

Cllr. Mrs. Stewart declared an interest in agenda item 7, minute no. 4 as the complainant is known to her, and took no part in the discussion.

2. The minutes of the meeting held on 9th January 2019, having previously been circulated, were taken as read.

- **Resolved** that the minutes should be approved and signed.

3. Matters Arising from the Minutes

(a) **Updating of emergency plan:** this is ongoing.

(b) **Play area repairs:** Cllr. Shanks reported that a five-year guarantee for the repairs has been agreed.

(c) **Soldier silhouettes:** the clerk has not yet been able to submit a planning application. The clerk to Bilton parish council replied that their silhouettes are sited on parish land, therefore planning permission was not required.

(d) **Skirlaugh council offices visit:** this is ongoing.

(e) **Crown Drive:** one street light has been installed; a further two have been requested. Peter Ward Homes confirmed the street names agreed with ERYC. Clerk to ask for clarification on which of these names will be used.

(f) **Hillfield Drive signage:** Cllr. Holtby has requested ERYC to look at improving this and some work has been done.

4. Complaint re Code of Conduct

Members of the public were excluded during discussion of this item.

- **Resolved** that the complaint is acknowledged and the complainant made aware that the complaint can be directed to ERYC Standards Committee.

The complainant joined the meeting at this point and the council gave its consent to speak. The chairman adjourned the meeting for several minutes in view of disruption caused.

5. Sun Inn Planning Application

A Listed Building application was submitted, but Historic England has decided not to add the Sun Inn to the list.

An application for Conservation Area status for this part of Church Lane has been submitted.

An initial assessment by an ERYC officer indicated that the application is unlikely to be successful, but it will be included in the next batch of surveys to be carried out.

An application for Community Asset status has been submitted.

Leven surgery is unable to provide a satellite surgery in Skirlaugh as they do not have sufficient resources.

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6. Traffic Regulation Order

Details of parking restriction proposals on Dorset Avenue and Benningholme Lane, as previously discussed with ERYC. No further comments.

7. Repair of clock

The clerk had contacted ERYC regarding replacement of perspex cover and strip light. ERYC will look into this, but have not yet replied. Cllr. Corden is awaiting further information regarding the temperature gauge.

8. Jubilee Wood

ERYC legal team has advised that a Deed of Variation will be necessary, for which a contribution of £500 will be required. The level of public liability insurance must also be reviewed. Clerk to contact the insurance company.

It was agreed that some open days should be held, possibly during the Easter holiday.

9. Planning Applications

(a) **Plan passed:** 18/03829, garage and access, Baslow, Hull Road.

(b) **18/03828: amended plan, dwelling, Rise Road.** The access has been altered. No further comments.

(c) **19/00350: resubmission of 18/01919,** extensions at Laburnum House. No comments.

10. Public Spaces Protection Order Review

Details regarding dog fouling and exclusion zones which may need updating. A request for an amendment for exclusion will need to provide details of alternative areas for dog exercise. Cllr. Shanks to check with the playing fields committee whether they wish the field to be designated as a dog exclusion zone. The field adjacent to the new development may be suitable as an area for exercising dogs.

11. Highways and Grounds Maintenance

(a) **Defibrillator:** Mr. Kemp has been unable to find an electrician to fit the new cabinet. Clerk to contact an electrician in Leven.

(b) **Litter bin:** request received from resident of Barn Street for a litter bin on the new development. Clerk to contact Peter Ward Homes and ERYC.

12. ERYC Correspondence Received

(a) Review of Local Government Ethical Standards. Recommendation that complaints about the conduct of a councillor towards the clerk is submitted by the Chairman or council as a whole.

(b) Streetscene feedback survey: Cllr. Corden will complete this.

(c) Draft planning enforcement: consultation seminars 27th and 28th February.

(d) Election briefing seminars for candidates, 19th and 20th February.

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13. Other Correspondence Received

- (a) **HWRA:** offer to attend community meetings to discuss affordable housing.
- (b) **HART:** request for funding assistance. Agreed that £150 is donated.
- **Resolved** that in accordance with its powers under Sections 137/139 of the LGA 1972, the expenditure for a contribution to the community transport service is incurred which, in the opinion of the Council, is in the interests of the inhabitants and will benefit them in a manner commensurate with the expenditure.
- (c) **NHS:** Acute services review workshops

14. Reports from Committee Representatives

- (a) **Playing Field:** Cllr. Shanks reported that the committee has found insurance cover with Allianz at a cost of £356.96. As previously agreed, the parish council will pay this. The committee is progressing with plans for a new play area and has looked at various funding sources.
- (b) Cllr. Hakeney reported that Mrs. Wilson asked whether the garden competition will take place this year; she is willing to make the trophies again. Agreed that the competition should be run and that Mrs. Wilson writes an item for the newsletter. Suggested that postmen are asked to look out for gardens whilst on their rounds; Cllr. Corden will ask at the sorting office. Local business to be asked if they will provide prize vouchers again.

15. Payment of Accounts

Mrs. S. Towne	421.90	Replacement January cheque
Mrs. S. Towne	421.90	January salary
Lawn n Order	312.20	Cutting playing field
Mr. E. Phelan	125.00	Quarterly allowance
HART	150.00	S137/139 donation
Allianz	356.96	Playing Field insurance

- **Resolved** that payment of these accounts is approved.

Banking services: The clerk's January cheque had been returned by Lloyds Bank, but they had not given any notification of this.

- **Resolved** that in view of another problem with Lloyds Bank, the clerk will look for suitable accounts with other banks and summarise these for the next meeting.

16. Date of Next Meeting

Church Cottage will not be available on 6th March, therefore the next meeting will be held on Wednesday 13th March at 7.30 pm in Church Cottage.

The Annual Parish Meeting will be held at 7.00 pm prior to the April parish council meeting.