

## **Minutes of the Meeting of Skirlaugh Parish Council held on 5<sup>th</sup> December 2018**

**Present:** Cllr. Phelan (in the chair), Cllrs. Beaumont, Corden, Hakeney, Kay, McDonald, Shanks, Stewart.

**Apologies:** Cllr. Croft.

1. The minutes of the meeting held on 7<sup>th</sup> November 2018, having previously been circulated, were taken as read.

- **Resolved** that the minutes should be approved and signed.

### **2. Matters Arising from the Minutes**

(a) **School hedge:** this was cut back in November. No dates available for next year's cutting programme.

(b) **Streetscene: feedback** form on work done to be returned to ERYC. Cllr. Corden will do this. He also suggested ERYC should be more aware of road signs which are obscured by overgrown trees, hedges etc.

(c) **Headstone:** confirmation returned to Everingham's for work to be done to bury unsafe headstone at a cost of £60 plus VAT.

### **3. School Parking Restrictions**

This matter is now progressing to the Traffic Regulation Order, and will hopefully be implemented by the end of the financial year.

### **4. Installation of Soldier Silhouettes**

The silhouettes are being stored by Mr. Kemp. Clerk will look into applying for planning permission. Feedback form for grant aid to be completed. The engraving of the soldier's names will be considered at a future date. Cllr. McDonald and the clerk will look for engravers.

### **5. Jubilee Wood**

A successful tree planting event took place on 2<sup>nd</sup> December. The site visit took place in November. Cllr. Shanks reported that there may be some benches being disposed of which might be donated to the Jubilee Wood.

A consultation will have to be carried out before commuted sums will be released for the activity trail project, at which parishioners will have the opportunity to say how they would like the site to be used. Further planting plans will be discussed at the March meeting. Nothing further has been heard from ERYC regarding permission for installation of equipment. Clerk to follow this up.

### **6. Repairs to Play Area**

Cllr. Shanks had three quotes for replacing the edging to the small area. Cllr. Shanks was asked to find out whether the work would be guaranteed.

- **Resolved** that the quote for £675 is accepted subject to a 5-year guarantee being in place.

### **7. Requests for Funding Assistance**

(a) Request from a parishioner for assistance towards a work placement abroad. The parish council is unable to give donations to individuals.

## Minutes of the Meeting of Skirlaugh Parish Council held on 5<sup>th</sup> December 2018

(b) **St. Augustine Church:** request for contribution towards cost of survey to investigate recent fall of masonry. It was suggested a one-off donation could be made.

### 8. Replacement of Clerk's Laptop Computer

Clerk has received quote from Hedon Media and checked some websites.

- **Resolved** that the quote from Hedon Media for HP 255 at a cost of £399, plus security £29.99, is accepted.

### 9. Precept 2019-2020

Budget circulated for discussion. Cllr. Corden will enquire about a replacement temperature gauge for the clock.

- **Resolved** that a donation of £1500 is made towards masonry repairs at the church.
- **Resolved** that the Chairman is given an allowance of £500 per year towards expenses of his office, paid quarterly with effect from 1<sup>st</sup> January 2019.
- **Resolved** that a precept of £23500 is requested.

### 10. Planning Applications

(a) **Plan approved:** 18/03049, stable block.

(b) **18/03829, 18/03829**, detached garage and new access, Baslow, Hull Road. No comments.

### 11. ERYC Correspondence Received

(a) Youth funding information.

(b) Joint Local Access Forum meeting, 12<sup>th</sup> December.

### 12. Other Correspondence Received

(a) Renewal of website hosting, £400 plus £25 per email address, plus VAT.

- **Resolved** that the four unused email addresses are discontinued.

### 13. Reports from Committee Representatives

Cllr. Phelan reported on the ERNLLCA conference, from which he obtained useful information and contacts.

### 14. Payment of Accounts

Mrs. S. Towne	653.17	November salary plus backdated increase.
Tony Cook Ltd	396.00	Grass Cutting
Cumbria Clock co.	186.00	Clock service
Lawn n Order	312.20	Playing field cutting
2Commune	540.00	Website hosting
St. Augustine	220.00	Room hire, 2 years

The clerk has been unable to progress the updated mandate with Lloyds Bank. To discuss at next meeting.

### 15. Date of Next Meeting

Wednesday 9<sup>th</sup> January 2019