

## **Minutes of the Meeting of Skirlaugh Parish Council held on 2<sup>nd</sup> December 2020**

**Present:** Cllr. Corden (in the chair), Cllrs. Beaumont, Chapman, Hakeney, Johnston, Kay, McDonald, MacKee, Shanks.

**Apologies:** Cllrs. Conlon, Stewart.

### **1. Declarations of Interest**

- **Cllr. Corden** declared a non-pecuniary interest in agenda item 10, minute no. 5, the village hall, as a tenant of the hall.

2. The minutes of the meeting held on 4<sup>th</sup> November 2020, having previously been circulated, were taken as read.

- **Resolved** that the minutes should be approved and signed.

### **3. Matters Arising from the Minutes**

(a) **Christmas tree lighting:** The tree was erected by F. Kemp & Son. Cllr. Corden and Rev. Simpson switched on the lights. The event was shown on Facebook and watched by around 40 people.

(b) **Bank accounts:** HSBC is not accepting new account applications until later in December.

### **4. Jubilee Wood**

The risk assessment has been signed off. The new trees have been temporarily heeled in, to be planted out at a later date. Mr. Cook from ERYC will look at the proposed location for a litter bin. Some trees are encroaching on the area above the drain which is to be kept clear.

- **Resolved** that an application for funding up to £1000 is made to Witherwick Wind Farm Fund for picnic tables and benches.
- **Resolved** that the Jubilee Wood committee asks for quotes for clearing long grass growing in between trees and for regular maintenance work.

### **5. Village Hall**

The committee has been asked to submit accounts up to date to the Charity Commission. Applications for funding cannot be made until this has been done.

### **6. Mobile Library Van**

The van will no longer be able to use the area in front of the Council Offices. Cllr. Corden met with an ERYC officer to inspect various sites in the village to find a suitable location for the van. Clerk to find out who is the owner of the council offices land, with a view to asking whether the van can continue to park there as there is no other suitable location.

### **7. Finance & Forward Planning Committee report**

The FFP committee discussed a budget for 2021-2022 which was presented to the parish council. The figure for clock maintenance was increased and the contingency fund reduced.

- **Resolved** that a budget totalling £24500 is approved.
- **Resolved** that the maximum amount of expenditure which can be authorised by the committee is increased to £250.

## Minutes of the Meeting of Skirlaugh Parish Council held on 2<sup>nd</sup> December 2020

### 8. Precept for the year 2021-2022

- **Resolved** that a precept of £24500 is requested.

### 9. Planning Applications

(a) **Appeal:** 18/04064, erection of 5 dwellings at the Sun Inn. Residents to be made aware of this appeal through Facebook and website. ERYC Rights of Way to be asked about the current situation with the ProW across Crown Park.

- **Resolved** that ERYC to be asked if they will consider compulsory purchase of the site in order to provide a car park and site for the library van.

### 10. Highways and Grounds Maintenance

(a) **War Memorial:** this is due for cleaning. It has been noticed that there are some weak areas which need attention.

- **Resolved** that two quotes are requested from stonemasons for repair work and cleaning.

(b) **Mud on A165:** ERYC and the police had been aware of a recent incident when a considerable quantity of mud was covering the A165 from the north end of the village, resulting in a road traffic accident. Road signs and village name sign are muddy.

- **Resolved** that a letter is sent to ERYC, ward councillors, Graham Stuart MP and NFU expressing the parish council's concerns and pointing out that the Highways Act should be enforced requiring mud to be cleared immediately.

The police will be asked if they can provide details of the incident from their log.

(c) **Clock:** the south side is showing incorrect time. Repair company to be asked whether the automatic time change unit is included in the regular service. Also to be asked for quote to replace the whole of the clock mechanism.

### 11. ERYC Correspondence

(a) **Emergency Plan:** This needs to be updated and returned to ERYC. The Clerk has made some amendments; Cllr. Kay to complete. ERYC recommends that there are five members of the community emergency team.

- **Resolved** that the five members are Cllrs. Corden, Kay, Johnston and McDonald and the Clerk.

(b) Overview & Scrutiny committee topics; Covid briefing notes and information.

### 12. ERNLLCA Correspondence

(a) Consultation on local government ethical standards.

(b) Training on financial internal controls. Agreed that the clerk will attend a session if possible.

### 13. Other Correspondence

(a) **Road Safety:** concerns about traffic speed on Benningholme Lane from a resident. This and zebra crossing to be discussed at next meeting.

(b) **Recognition for local businesses:** contact from resident about the helpfulness and work of the staff of the local shop during the Coronavirus outbreak, asking whether this can be recognised in some way. Suggested that local businesses could sponsor a trophy or plaque to recognise community effort.

## Minutes of the Meeting of Skirlaugh Parish Council held on 2<sup>nd</sup> December 2020

### 14. Reports from Committee Representatives

(a) **Village Hall:** Cllr. Corden reported that the hall has re-opened to some groups.

(b) **Playing Field:** Cllr. Shanks reported that a request has been made for an entrance to be created from Crown Park onto the field. The developer has refused permission for this. Access will be needed for contractors while installing new play equipment.

(c) Mental health issues to be discussed at next meeting. Initial ideas submitted by Cllr. Conlon were approved.

- **Resolved** that Cllr. Conlon is nominated as the parish council's mental health champion.

### 15. Payment of Accounts

ERYC	532.21	Annual street lighting service
Staff salary	450.65	
Lawn n Order	327.81	Playing field maintenance
Plantec	1001.00	Six months labour and planting
Cllr. L. MacKee	21.36	Signage for Jubilee Wood

### 16. Date of Next Meeting

6<sup>th</sup> January 2021 at 7.30pm by Zoom.