

Minutes of the Meeting of Skirlaugh Parish Council held on 5th August 2020

Present: Cllr. Corden (in the chair), Cllrs. Beaumont, Chapman, Conlon, Hakeney, Johnston, Kay, McDonald, McKee, Shanks, Stewart.

1. Co-Option to Vacancies

- **Resolved** that Steph Chapman, Grahame Kay, Liz McKee and Joanne Stewart are co-opted to the four vacancies.

2. St. Augustine Repair Project

John Hallaway attended to report on progress with the repair project. Additional works have been identified following a second survey. A link to the project page will be included on the parish council website.

3. Election of Committee Representatives

- **Resolved** that representatives will be:
Joint Burial Committee: Cllrs. Beaumont, Corden, Hakeney, Johnston, McDonald.
Church grounds maintenance: Cllrs. Corden, McDonald
Village Hall: Cllr. Corden
Playing Field: Cllrs. Shanks, Stewart
Langdale Charity: Cllr. Hakeney

Councillor responsibilities were agreed.

4. The minutes of the meeting held on 1st July 2020, having previously been circulated, were taken as read.

- **Resolved** that the minutes should be approved and signed.

5. Matters Arising from the Minutes

(a) **Clock:** this has been repaired and serviced.

(b) **Litter Bins:** locations for two bins on Crown Park have been agreed with ERYC. The cost will be £377 each plus VAT.

(c) **Speedwatch:** Cllr. Johnston asked for suggestions for locations to carry out the speed survey. Sites on Benningholme were agreed; Cllr. Johnston will contact PC Goodwin.

6. Jubilee Wood

Quotes received for replacing the gates.

- **Resolved** that Tony Cook's quote Option 2 for steel framed gate and P barrier is accepted.

It was agreed a risk assessment should be prepared.

7. Planning Applications

(a) **Plan passed:** 20/1670, erection of agricultural storage building.

(b) **20/02170, 49 Cawood Crescent.** No comments.

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8. Highways and Grounds Maintenance

- (a) **Right of Way, Crown Park:** a 'private road' sign has been placed. This has been queried with ERYC.
- (b) **Overgrown shrubs:** the planting around the clock is obstructing access to the clock. Clerk to ask Cumbria Clock about the space they will need when servicing. Plantec will be asked to cut these back.

9. ERYC Correspondence

- (a) **Code of Conduct Training:** ERYC hopes to arrange online training and has asked for suggestions of relevant topics to be covered.
- (b) **No Code Calling Zone:** ERYC has asked for a nominated contact for this zone which covers Poplar Close. Cllr. Corden will contact PCSO Darren Bainton.
- (c) **Planning update:** to be circulated; also Licensing Policy review document.

10. Reports from Committee Representatives

- (a) **Playing Field:** Cllr. Shanks reported that the committee is dealing with a query about the provision of new equipment with commuted sums funding. The football club has received grant funding for equipment but is short of approximately £300.
- **Resolved** that the parish council will fund this difference
- (b) **PTFA:** Cathy Munro reported on progress and difficulties with fund raising to provide a reflection area for the school pupils. It was suggested the emergency support fund could be used. Mrs. Munro will provide further details. It was suggested a professional bid writer is employed to submit applications for funding.

11. Payment of Accounts

- **Resolved** that payment of the following accounts is approved:

ERYC	300.77	Clock repair
Tony Cook	396.00	Grass cutting June
Cumbria Clock	186.00	Clock service
Staff wages	423.81	July
JP Accounting	65.00	Internal audit
Tony Cook	396.00	Grass cutting July
Lawn N Order	327.81	Playing field cutting

The application for a Yorkshire Bank account is in progress.

12. Date of Next Meeting

Wednesday 2nd September at 7.30 pm by Zoom.